



BOURCHIER STREET PRIMARY SCHOOL

P.O. Box 1092
SHEPPARTON VIC 3632

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2026 Parent Payment Arrangements

Dear Parent/Guardian,

Bourchier Street Primary School is looking forward to another great year of teaching and learning and would like to advise you of Bourchier Street Primary School's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to continue to provide enhanced learning opportunities, rich experiences and a diverse range of resources for our students. Bourchier Street Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents. We are proud of the outstanding programs and learning environment we provide for all students. The School Council recognises the importance of requesting parent payments and contributions to maintain this high quality.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

GARY D'ARMA
PRINCIPAL



ANNIE MANNING
SCHOOL COUNCIL PRESIDENT

CURRICULUM CONTRIBUTIONS - ITEMS AND ACTIVITIES THAT STUDENTS USE, OR PARTICIPATE IN, TO ACCESS THE CURRICULUM	AMOUNT
Classroom consumables, materials & equipment • <i>Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading</i> • <i>Science – ingredients, books, shared classroom materials</i> • <i>Kitchen Garden – Middle School</i> • <i>Mathematics – numeracy blocks, calculators, textbooks, stationery, maths kits</i> • <i>English – book boxes, class sets, novels, readers,</i> • <i>Classroom - pens, pencils, textas, glue sticks, writing, graph and scrap books, highlighters, post-it notes, folders, display books, scissors, rulers</i> • <i>Sports – equipment, ribbons, materials</i> • <i>Creative Arts/Music – instruments, dress-ups, games</i> • <i>Library – books, subscriptions</i> Whole school events: • <i>Athletics Carnival</i> • <i>Fun Run</i> • <i>Harmony Day</i> • <i>Bike Ed</i> • <i>Colour Run</i> Online Subscriptions • <i>Seesaw</i> • <i>Compass</i> ICT & STEM – • <i>STEM equipment and devices</i> • <i>Provision of iPads and devices from the shared classroom sets</i> Printing and photocopying of worksheets and learning recourses • NOTE - <i>Swimming & Water Safety – now Funded by the Department of Education (DE)</i>	\$220
Total Curriculum Contributions	\$

Extra-Curricular Items and Activities

Bourchier Street Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These are provided on a user-pays basis.

EXTRA-CURRICULAR ITEMS AND ACTIVITIES - OPTIONAL		AMOUNT	PURCHASE (PLEASE TICK)
Blue Book Bag		\$15	
School Camps			
<u>Grade 3</u>			
Billabong Ranch Camp – Tuesday 21 st to Thursday 23 rd April 2026		\$380	
<u>Grade 4</u>			
Melbourne Camp – Monday 16 th to Wednesday 18 th March 2026		COST TO BE CONFIRMED	
<u>Grade 5</u>			
Angahook Camp – Monday 20 th to Wednesday 22 nd April 2026		\$525	
<u>Grades 6</u>			
Canberra Camp – DATE TO BE CONFIRMED		COST TO BE CONFIRMED	
Excursion Levy – which will include a Major Excursion & all Local Excursions. Previous Excursions have included -			
Melbourne Zoo	Werribee Zoo	\$100	
Bendigo Discovery Centre	MCG Tour		
Kyabram Fauna Park	Melbourne Aquarium		
Buses for Local Excursions	Visiting Productions		
Junior Sleepover	JAM (Just Add Music) Band		
End of Year Break-Ups which may include Swimming, Cinema, Bowling etc			
Total Extra-curricular Items and Activities			\$
OTHER CONTRIBUTIONS		AMOUNT	
Voluntary contributions for technology		\$	
Voluntary contributions for playground enhancement		\$	
Total Other Contributions			\$

FINANCIAL SUPPORT FOR FAMILIES

Bourchier Street Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (CSEF)
- CentrePay
- State Schools' Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Gary D'Arma | Ph: 03 5821 3488 | Email: bourchier.ps@education.vic.gov.au

YOUR DETAILS:		AMOUNT
Student's name:	Year level	\$
Curriculum Contributions		\$
Extra-Curricular Items and Activities		\$
Other Contributions		\$
TOTAL		\$

PARENT NAME:..... PARENT SIGNATURE:.....

Payment methods

- EFTPOS
- Qkr! receipt number
- Cash

I authorise \$_____ to be charged to my Visa / MasterCard.

Details as follows:

NAME (as on card)																		
CARD NO:					-					-					-			
SIGNATURE																		
		VISA		MASTERCARD		EXPIRY DATE	____Month____Year											

CENTREPAY OPTION

COMMENCE CENTREPAY (form attached)

I have completed the form and returned it to the Office so a deduction of

\$_____ (minimum is \$20 per student/Fortnight) from my Centrelink payment can be paid directly to the school for Parent Payments.

Signature:.....

CURRENT CENTREPAY

I currently have CentrePay arrangements in place and would like to continue to use this option for future Parent Payments

Signature:.....

Refunds - Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

PARENT PAYMENTS POLICY - ONE PAGE OVERVIEW



FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.