



**BOURCHIER STREET PRIMARY SCHOOL**

# 2022 INFORMATION BOOKLET



*learners today, leaders tomorrow*

# WELCOME...

At Bouchier Street Primary School everything we do is about empowering others to become lifelong learners and understand that they can shape the world around them. Our values of Respect, Learning and Contribution guide our daily decisions and allow us to place students at the centre of everything we do. We pride ourselves on delivering excellent educational outcomes for each and every learner.

We are very proud of our incredibly passionate and dedicated teachers. They collectively make every day full of curiosity, fun and learning. The school is designed to deliver excellent outcomes. Straight year levels and small class sizes ensure that the knowledge and skills of every student in every class are identified and extended. High quality, evidence-based group instruction aims to lift the performance of all and is supplemented with regular small group and individualised instruction. We have a range of support and extension programs that cater for all learners.

We aim to educate the 'whole' child. Our core focus of Literacy and Numeracy is complemented with a dedication to Social and Emotional learning, and diverse specialists programs, with subjects including Physical Education, Visual Arts, Italian, Performing Arts, Dance, Music, and Media Arts. We work hard to incorporate authentic learning contexts and ensure that learning experiences go beyond the classroom. Our Kitchen Garden program promotes outdoor learning and healthy lifestyle habits.

Camps and excursions are an important component of our school and provide lifelong memories. We are very proud of the 'Bouchier' community that exists and offer many ways in which people can partner with the school. We have playgroups, sporting clubs, holiday programs and before and after school care for families that might need regular or occasional care.

Every day is open day at Bouchier Street Primary School so please come and have a look!

Regards,



Denise Howley  
Principal



# OUR VISION & VALUES...

## **Our Vision is:**

*That all students are empowered to become lifelong learners and shape the world around them.*

## **Our Core School Values are:**

### **RESPECT:**

We honor and value ourselves, others and our environment.

Staff and students treat each other respectfully.

Kindness, manners, courtesy and tolerance for differences are very important to us.

### **LEARNING:**

We are here to learn. Learning needs to be central to every decision and action we take as a school.

### **CONTRIBUTION:**

It is important that we all strive to make an impact on others and make a positive difference to our community and our world.



# SCHOOL OPERATIONS

## START TIMES

Staff return Friday 28th January 2022

Students Yrs 1-6 return Wednesday 2nd February 2022

Foundation Students return Thursday 3rd February 2022

## SCHOOL HOURS

Music	8.45am
Start	8:55am
Recess	10:55am to 11:20am
Lunch eating time in classroom	1.20pm to 1.30pm
Lunchtime	1.30pm to 2.15pm
Finish	3.15pm

## OFFICIAL TERM DATES

Term 1	28th January to 8th April 2022
Term 2	26th April to 24th June 2022
Term 3	11th July to 15th September 2022
Term 4	2nd Oct to 20th December 2022

## FOUNDATION STUDENTS

For first six weeks during February, Foundation children will attend school on Mondays, Tuesdays, Thursdays and Fridays during normal school hours. This allows **Wednesday** to be a rest day.





# STUDENT LEARNING

Bourchier Street Primary School offers a comprehensive, innovative and flexible curriculum based on the Victorian Curriculum. It is designed to develop thinking and social skills, foster engagement with the wider community and include the use of a wide variety of technology to assist in learning.

## LITERACY

Our **Literacy Program** at Bourchier Street Primary School consists of a comprehensive approach to Reading, Writing and Spelling. Students will listen to, read, view, speak, write and create oral, print, visual and digital texts. We support all learners via one-on-one, small group and whole group instruction and we offer additional support for students who require it. Overall, at Bourchier Street we believe that Literacy is an integral part of a child's learning experience and we strive to help students love reading and writing just as much as we do.

**Reading** - At Bourchier Street Primary School we believe that every child is a reader with a large range of quality texts to choose from and the best support to guide them through their reading journey. Students have the opportunity to listen to stories read to them and read stories themselves. They are supported and guided to become highly effective readers. They are encouraged to reflect on their reading and they know that practise is important. We want all children to learn to read and read to learn.

**Writing** - We believe that every student at BSPS is a writer. Our writers are taught how to plan compose, record and edit texts. They learn about text types and the purposes for writing. They understand that writing is a process and that each stage is an important step towards crafting high quality texts. We encourage our writers to examine and adore the craft of other writers, but to also find their own unique style and voice.



## NUMERACY

At BSPS we believe in enhancing every students' experience of mathematics by engaging our learners in an authentic, purposeful and challenging curriculum. Our learners develop a positive attitude and growth mindset by building their mathematical understanding, fluency, reasoning and problem solving through meaningful contexts. Learning is differentiated so that all our learners are supported to experience success and have the confidence in applying their knowledge creatively when tackling new challenges.



## INQUIRY

We want to develop critical and creative thinkers so we involve our students in the inquiry learning approach that focuses on investigation and problem-solving. Several subjects are integrated allowing students to develop their abilities to ask questions, design investigations, interpret evidence, form explanations and arguments, and communicate findings.

Inquiry learning progresses in our school from play based to project based and on to problem solving of worldly issues.

## SPECIALISTS

We offer Physical Education, Visual Arts, Performing Arts and Italian Language to complement our core curriculum subjects. These subjects are aimed at developing particular skills, talents and passions of our students.

## HOME LEARNING

Home Learning helps students by complementing and reinforcing classroom learning, fostering good, lifelong learning and study habits, and provides an opportunity for students to be responsible for their own learning.

We encourage our students to be involved in home learning each night. Practising reading is a priority while practising other learnings designated by their teacher may be optional.

## EXTRA CURRICULA EXPERIENCES CAMPS

Our camp program provides amazing experiences where our children have fun and build strong relationships with peers and teachers.

Foundation, Year One and Year two participate in a sleepover at school - one night.

Year Three enjoy a bush camp - two nights

Year Four participate in a city camp to Melbourne - one night

Year Five take part in a beach camp - two nights

Year Six travel to Canberra - three nights

## INCURSIONS & EXCURSIONS

Educational enrichment experiences linked to various units of work occur throughout each year, Foundation to Year Six.

## SCHOOL PRODUCTIONS

During school productions our children get to shine on stage and display their performing talents.

Year Five and Six students engage in a production every two years.

Foundation, Year One and Year Two engage in a production every three years.



## KITCHEN GARDEN PROGRAM

We promote healthy eating and a sustainable environment through our Kitchen Garden program. Our Year Three and Year Four students enjoy participating in learning how to cook and garden in order to maintain a healthy lifestyle.

## HEALTH & WELLBEING

We have a strong wellbeing focus at Bouchier Street Primary School. We encourage our students to live our school values of Respect, Learning and Contribution in the school community. At Bouchier Street we believe a strong home- school partnership creates the best learning environment for our students.

## RESPECTFUL RELATIONSHIPS

Bouchier Street PS is a Lead School in the Respectful Relationships initiative, which supports teachers to teach our students how to build healthy relationships, resilience and confidence.

Resilience, Rights and Respectful Relationships is a core component of the Victorian Curriculum. It is taught explicitly and designed to support schools to promote respect and equality with the school community.

## RESTORATIVE PRACTICES

Restorative Practice underpins all we do to build strong relationships between staff and students, and students and students. When conflicts occur, the restorative approach involves all those affected to find a way forward.

**Circle Time** - Each classroom conducts regular 'Circle Time' activities which are designed to increase self awareness, awareness of others, self-esteem, co-operation, trust and listening skills.

## MINDFULNESS

Mindfulness is a daily practice in classrooms at Bouchier St. Mindfulness offers significant benefits to young people which include: increased wellbeing and mental health, improved concentration and cognition, enhanced social and emotional learning, and improved behaviour and self-regulation.

## OTHER SUPPORT

Bouchier Street is supported by our DET Student Support Services Office with assessments and staff advice. We have regular access to a Speech Pathologist, a Psychologist and Occupational Therapy.

## CHAPLAIN

The work of our school Chaplain adds another layer to our school's wellbeing support. Mr Richard Poole has many years' experience working with young people and building positive relationships with our school community.

## BREAKFAST CLUB

Our Breakfast Club operates Wednesday, Thursday and Friday mornings before school and all students are welcome. Breakfast club is intended to be a fun and social time for children to enjoy each other's company, and to fill up before a day of learning at school. We serve toast, cereal, fruit and milo. FoodBank Victoria generously provides the food.



## ABSENCES

Bourchier Street Primary School encourages children to attend school everyday. If for some reason your child is absent from school it is requested that you inform the school via the **Compass Parent Portal**. Please log this absence as early as possible noting a reason for the absence. If you have not reported the absence to the school before midday an SMS and/or email will be automatically generated to inform you that your child is not at school today.

It is a Department of Education requirement for all absences to be registered with an explanation.

## LATE ARRIVAL & EARLY DEPARTURE

If you arrive late to school (after 9:15am) please sign your child in at the front office.

If your child is ill during the day or if you decide to collect your child earlier than usual from school please sign your child out at the front office. As a safety precaution the office will issue you with a **YELLOW** card to give to the classroom teacher indicating that your child has been signed out correctly.

## LUNCH ORDERS USING QKR!

Bourchier St Primary School promotes fruit first and water for drinking. At recess children will need a healthy and substantial morning tea snack. For lunch children may bring their lunch or order lunch via the QKR! App from the school, supplied by the canteen.

Lunch from canteen is ordered online using Qkr App (before 9am on the day) The price list is issued with our first Newsletter for the year or available from the office and our website. Children are supervised from 1:20 pm to 1:30 pm while they eat lunch in the classroom.

All food is consumed inside where children are supervised by their teacher. We are conscious of food allergies and ensure all children consume only their own food.

## PLAYGROUND AREA

We are lucky here at Bouchier St PS as we have a spacious beautiful playground where our children can enjoy fun times with their friends.

The playground area on the South side of the school (Balaclava Road side) is just for children in Foundation and Year One. Our asphalt area and two ovals on the North side are open to all children.

Playground equipment is readily available for children borrow. Yard duty teachers are rostered on each recess and lunch time to help students enjoy their playtime.



## SICK BAY

If your child is sick or injured he/she may be taken to the Sick Bay for treatment. You will be notified and requested to take your child home if he/she is not well enough to return to the classroom. Sick children will be supervised in the Sick Bay.

## BIKES, SCOOTERS & SKATEBOARDS

We encourage our children to be fit and healthy. We have a lockable shed to store bikes, scooters and skateboards.

## **BUS TRAVELLERS**

We have several independent children who travel by bus to school. At the end of the day children are checked off and supervised as they wait for their bus either on Verney Road & at the front of the school on Bouchier Street.

## **LOST PROPERTY**

We encourage families to please name all belongings. We have a lost property collection point in the foyer of our hall.

## **SUN SMART**

Children are required to wear a broad brimmed hat when outside during Term One and Term Four. This included recess and lunch breaks, Physical Education sessions and Excursions. Children without hats need to play in the shade.



## **WEEKEND SPORTING TEAMS**

The school has Soccer, Football, Netball, Basketball and Cricket clubs for children to participate in team sports outside school hours. These sports are co-ordinated by Bouchier St parents.

## **BUDDY SYSTEM**

Each year all classes are assigned a buddy class. They create a connection and participate regularly in activities together. The children spend time together both in and out of the classroom completing a variety of activities to build a positive and rewarding relationship.



# LEADERSHIP PROGRAM

Students have responsibility for many aspects of school life and the opportunity to contribute to school events through a variety of leadership groups.

## THE HOUSE SYSTEM

All our children belong to a “house” for the entire time they attend Bouchier Street PS. Our “house system” permeates into many aspects of school life. Through the “house system” we hope to build a culture of commitment and belonging along with school pride.



**KIND**

**SMART**

**FRIENDLY**

**CO-OPERATIVE**

**RESILIENT**

# Having Fun

AT BOURCHIER STREET



# COMMUNICATION

Our families are valued immensely. We make every effort to keep them informed and up to date with their children's daily school life.

## Seesaw

The Learning Journal

Bourchier Street uses Seesaw to share and communicate children's learning with families. Children post work on Seesaw for families to view and comment on. This platform can be used to send messages and reminders. Seesaw is private; families will only see posts created by their own child.

## COMPASS School Manager

Bourchier Street Primary School is using Compass School Manager as our parent portal for communication between home and school. Through this portal parents will receive all important information regarding their child's education here at Bourchier St PS.

Login details and instruction are sent home to families after enrolment.



QKR is an easy way to order school lunches. It will also handle all school payments. Camps, excursions, school fees and uniform items can all be ordered and paid for via the QKR app.



# PARENTAL INVOLVEMENT

Our school welcomes and encourages the involvement of parents in as many activities as possible. Opportunities arise throughout the year. Programs such as the Breakfast program, morning reading from 8:45 am to 9:00 am, Literacy and Numeracy activities, working bees, coaching sports teams, the Kitchen Garden program, various committees/groups, Library assistance and excursions all welcome parental involvement.



# INFORMATION

## NEWSLETTER

A Newsletter or Newsflash is published and emailed to each family every Thursday. It can be accessed via the school website on: <http://www.bourchierps.vic.gov.au>.

## SOCIAL MEDIA

School events and information can also be followed on Twitter, Facebook and Instagram.

## AUTHORISATION FOR EXCURSION

For any student to attend camps or excursions, parental permission must be provided through the Compass portal. All details will be provided for parents regarding the event and if you have any questions please contact the office or your child's teacher.

## PERSONAL DETAILS

Please notify the office of ANY change of address or change to telephone numbers either at home or business so that we may contact you in case of an emergency. Your current address is very important for any correspondence that may need to be sent to you. Emergency contact numbers need to be current. If we are unable to contact you, a familiar face to your child is comforting.



Moved address?  
New email address?  
Have a new mobile phone?



## REPORTING TO PARENTS

Student progress will be reported to parents during

- Student Learning Conferences at the end of Terms 1 and 3
- On Seesaw throughout each term.
- In a written document at the end of semesters 2 and 4, which parents can access through the Compass Parent Portal.

## ASSEMBLY

A whole School Assembly is held regularly. This provides an opportunity for the whole school to come together and celebrate student achievements. Parents and friends are welcome and encouraged to attend.



## CHILD SAFE POLICY

Bourchier Street Primary School has a zero tolerance of any form of child abuse. The school is committed to acting in children's best interests. The safety and wellbeing of children at this school is our highest priority. We want children to be safe, happy and empowered.



*Sports Days*  
**AT BOURCHIER  
STREET**



# **GENERAL INFORMATION**

## **PARENT PAYMENT ARRANGEMENTS**

### **CURRICULUM CONTRIBUTIONS**

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All stationery items required for students F-6 will be purchased in bulk and will be distributed to students through out the year as required.

This includes: Essential stationery and student materials for learning and teaching (e.g. arts and crafts, science, english, mathematics, photography, catering etc) and online subscriptions.

### **EXTRA-CURRICULAR ITEMS & ACTIVITIES - Optional**

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#### **EXCURSION LEVY:**

This may include: Interschool Sports, Junior Sleepover, Middle School Clubs, Visiting Productions, End of year Break-ups (activities will vary depending on year level)

#### **SWIMMING: FOUNDATION TO YEAR 5**

Cost of bus, entrance to pool & cost of instructor. Swimming must be paid prior to lessons.

(Year 6 Swimming Program is funded by DET)

#### **OTHER CONTRIBUTIONS:**

Voluntary Contributions to support our Technology or Playground Enhancement

### **FOR DETAILED INFORMATION REFER TO THE SCHOOL WEBSITE**

<https://www.bourchierps.vic.edu.au/>





## **CENTREPAY AND QKR! ARE AVAILABLE FOR PARENT PAYMENTS**

All school fees can be paid through Qkr! as previously mentioned.

Centrepay is a Free and voluntary bill-paying service for families receiving Centrelink payments. It allows you to pay a variety of bills in easy instalments. Please call into the front office to fill in the application form and we will send it to Centrelink for processing on your behalf - fantastic way to finalise your parent payments over the school year.

## **BEFORE SCHOOL, AFTER SCHOOL & VACATION CARE**

Before School Care operates from 6am until 8.45am.

After School Care operates from 3.15pm until 6pm.

The care area is homely and relaxed allowing children to do as little or as much as they like. The children also have access to a great outdoor where they can run around and play together.

### **VACATION CARE**

Vacation care is offered during all school holidays (and pupil free days if there is sufficient demand), excepting public holidays.

The programme operates between 6am and 6pm each day. Children can attend for the whole day, or for a session which is 6.00am–1pm for a morning session and 1.00pm–6pm for an afternoon session.

This scheme is Government funded and fees are dependent on Childcare Benefit assessments with all families eligible to apply. They are also based on having only one child in care. Two or more children in care, in most cases, sees a reduction in fees. For further information, please contact TheirCare on

**1300 072 410**



**TheirCare**  
where kids love to be!

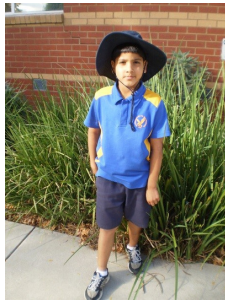
# SCHOOL UNIFORM

## BASIC BELIEFS

The wearing of the school uniform helps children develop a sense of identity with the school community. The school uniform helps promote a positive image of both pupil and the school to the general community. The wearing of school uniform promotes equality. The school uniform can be a less expensive option for parents to outfit their children for school.

Our school uniform has been designed to cater for, and is required to be worn every day by, all children. Children representing Bouchier Street Primary School at excursions and sporting events always wear their school uniform.

Jackets and hats can be purchased from the school. Several retail shops stock the entire uniform. The school endeavours to provide pre-loved items, at the cheapest possible cost.



# THE UNIFORM

## SUMMER

Dress	BSPS Blue Check Summer Dress
Skirt	Navy (Navy leggings or tights can be worn with the skirt)
Skort	Navy (skirt/shorts)
Shorts	Navy – Longer style leg
Tops	Bourchier Street Polo T-Shirt
Socks	Navy, white or black Socks
Shoes	Black shoes or black joggers preferred, or black sandals
Hats	Minimum 6 cm broad brim – Navy only

## WINTER

Tops	Bourchier Street Polo T-Shirt, Long-Sleeved Navy Polo or Navy skivvy Royal blue windcheater
Jackets	Bourchier Street Bomber Jacket &/or Spray Jacket or thicker Winter Jacket
Pants	Navy Tracksuit or Track 'n Field style
Skirt	Navy (Navy leggings or tights can be worn with the skirt)
Socks	Navy, white or black socks
Shoes	Black shoes or black joggers preferred
Beanies	Navy with logo & school name (available from school only)

## OTHER

Veils/Scarves Turbans are to be Navy or Royal Blue

**\*\* PLEASE NOTE: THINGS ARE NOT TO BE WORN TO SCHOOL\*\***

# UNIFORM STOCKISTS

**The School Uniform Shop**, 183 Corio Street, Shepparton  
**Shepparton School Uniforms**, 62 High Street, Shepparton  
**Quality Teams**, 27 Benalla Road, Shepparton  
**Second-hand Uniform Shop**, Bourchier Street Primary School  
(Monday-Wednesday 8.30-9am)

# Bourchier Street COVIDSafe School

Bourchier St has a COVIDSafe Plan to maintain the safety of all staff and students.

**Phone: 03 5821 3488**

**Email: [bourchier.ps@education.vic.gov.au](mailto:bourchier.ps@education.vic.gov.au)**

**Website: [www.bourchierps.vic.edu.au](http://www.bourchierps.vic.edu.au)**

**Like us on Facebook & Instagram**

**Principal - Mrs Denise Howley**

**Assistant Principals - Mr Gary D'Arma**

**- Mr Patrick McMullan**

